



EVENT RENTAL RATES
as of December 3, 2014

| | Standard Rate | Non-Profit* Rate |
|-------------------------|----------------------|-------------------------|
| up to 100 guests | \$500 | \$200 |
| over 100 guests | \$750 | \$400 |

*The non-profit discount applies to registered non-profit organizations.

The basic rate includes rental of the Millie & Marshall Osborn Rehearsal Hall and the adjacent kitchen.

Madison Opera will provide staff to your event at a rate of \$25 per hour per staff member. Madison Opera will determine the appropriate level of staffing based on the nature of the event.

A cleaning fee of \$100 will be charged for each event.

Equipment charges are based on usage; see equipment rental rate sheet.

General hours for events are 9am to 10pm. Due to the residential nature of the building in which the Madison Opera Center is located, loud noise (such as a DJ'd sound system) is not permitted. Madison Opera reserves the right to restrict sound levels.

A State of Wisconsin sales tax of 5.5% is applied to most events. A copy of a certificate of exempt status must be provided with the signed contract for all tax-exempt organizations. For organizations selling admission to their event, Form S-211 must be completed and returned with the signed contract.

Clients are required to carry proper insurance. Should Client not have insurance, it may be purchased through the Neckerman Agency or an insurance agency of the client's choice. Approximate cost is currently \$200-\$250.